



## TAPPISAFE Course Information

TAPPISAFE Basic Orientation\* \$27.50 per student - approximately 1.5 hours

TAPPISAFE Basic Refresher Orientation\* \$22.50 per student - approximately 45 minutes

Site Specific Orientation \$10.00 per student - approximately 45 minutes

\*TAPPISAFE Basic/ Basic Refresher are NOT required for every course! Please check the prerequisites for your course before taking either of these.

PLEASE NOTE: The TAPPISAFE Basic Refresher can be taken the following year after the Basic. There is a 60 day grace period from the expiration of the Basic to take the Refresher. If the Basic has been expired more than 60 days, the student will need to retake the Basic.

Converting Facilities Orientations \$10.00 per student - approximately 45 minutes

Site Specific Orientations \$10.00 per student - approximately 45 minutes

Truck Driver Orientations \$10.00 per student - approximately 20 minutes

Visitor Orientations \$10.00 per student - approximately 15 minutes

Please contact TAPPISAFE Customer Service with any questions at 844-930-4877. Customer Service hours are Monday through Friday, from 6:30 AM to 7:00 PM EST and Saturday 7:30 AM to 12:00 PM EST. If any issues are not resolved, please contact our administrative team at 770-209-7213 or [info@tappisafe.org](mailto:info@tappisafe.org).

## Account Creation

Follow the steps below to create an account:

- Select "Create a New Account"
- Select North American or International Facilities
- Fill in all the applicable information

NOTE: The Student's TAPPISAFE Badge will be mailed to this address so it is important you complete these fields.

Once this process has been completed you will receive two emails:

- First email confirms we have received your request
- Second email confirms your account has been completed, this email may take up to 4 hours as this is a manual process.

NOTE: If you do not want your students to have administrator access to the company account, please call Customer Service 844 930-4877 to set up a training username for your students once you have completed the account creation.